



## Kit Tuveson Professional Development Scholarship

Honoring the chapter's longtime member and IFMA Fellow, the Sacramento Valley Chapter of IFMA Kit Tuveson Professional Development Scholarship is open to all chapter members who are interested in pursuing IFMA's premier credential, the CFM – Certified Facility Manager.

This scholarship covers access fees for IFMA's FM Learning Center/Books OR the cost associated in attending a CFM preparation class. This scholarship also covers the cost associated with taking the CFM exam at a testing center.

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

IFMA Membership Number: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Signature: \_\_\_\_\_

By signing this document, I acknowledge that I have read and understand the terms and conditions of the Sacramento Valley Chapter of IFMA Kit Tuveson Scholarship. This scholarship is awarded on the basis of merit, not need. Scholarship applications are evaluated on activity and engagement in the facilities management profession, letter of professional intent, achievements, accomplishments, etc. Please review the entire application to make sure you understand all of the requirements. Decision of the board/scholarship judges is final. Applicants will be notified of the results in May by email.

Eligibility:

Applicant must be a professional member in good standing, through the entire process of preparing and taking the exam.

Applicant must be a professional member of the chapter for six months from date of application, before application will be considered.

Scholarship application must be received by April of each calendar year.

Scholarship will only be paid upon receipt of supporting receipts and certification of CFM from IFMA.

Please send completed applications via email to IFMA Sacramento at: [ifma.admin@ifmasac.org](mailto:ifma.admin@ifmasac.org)



Required Scholarship Application Content:

1. Definition of Facility Management (5 pts)  
Please describe in your own words what “facility management” is and how you see FM being used in the normal flow of business. (150 – 200 words)
2. Explain Your Future Facility Management Aspirations – Letter of Intent (10 pts)  
Please attach a letter of professional intent describing your short and long term career goals in facility management or related field. Please describe not only what you have done, but what you plan to do in your FM career. (250 – 500 words)
3. Identify Activity and Engagement with the Facilities Management Profession (10 pts)  
Identify your activity and engagement with the FM profession through IFMA chapter involvement, IFMA Council involvement, FM Education (IFMA and other) and any other FM related activities and experiences.
4. Explain Benefits of CFM (5 pts)  
Please explain how you believe achieving the CFM designation will benefit you.

