

Lead your facilities to better triple bottom line performance.

1 Why should I become an SFP?

- **Impact your organization's triple bottom line** by learning how to maximize efficiency in your facility, streamline building operations, and implement projects that save money and positively impact your community.
- **Develop sustainable solutions** and strategic plans using knowledge-based and data-driven methods.
- **Gain recognition and credibility** as an informed champion with a unique sustainability skill set.
- **Earn 70 general CE hours** towards your LEED credential maintenance.



2 Who should pursue the SFP?

- FM professionals with an interest in sustainable FM practices and increased facility efficiency.
- Related industry practitioners such as architects, designers and safety engineers.
- Facility-related product and service providers.
- LEED Professionals seeking complementary knowledge and GBCI credential maintenance hours.
- CFMs and FMPs interested in expanding their depth of expertise in the area of sustainable FM.

Please note: Prior FM industry knowledge is recommended before pursuing the SFP credential.

3 What will I learn?

The following three SFP focus areas provide a complete picture of how FMs can improve the sustainability of their facilities in all eight major categories of sustainable facility management as defined by IFMA: energy, water, materials and resources, workplace management, indoor environmental quality, quality of services, waste and site impact:

- Strategy & Alignment for Sustainable Facility Management
- Managing Sustainable Facilities
- Operating Sustainable Facilities

4 How do I earn the SFP credential?

Follow these five simple steps to earn the SFP credential:

1. Determine whether you have a basic foundational knowledge of FM as this knowledge is necessary to apply the SFP concepts and pass the final assessments. A Facility Management Overview is included in the SFP program as a refresher.
2. Order the IFMA SFP Credential Program at www.ifma.org/sfp.
3. Study the reading materials and complete the online interactive tools for each focus area (in sequence) to enhance your skills and knowledge.
4. Complete the three online SFP final assessments with a passing score of 75% or higher.
5. Submit your SFP application (with fee) to IFMA to validate your SFP credential.
For a limited time, IFMA is waiving the SFP application fee! See FAQ 8 for details.

5 How will my employer benefit?

- Improve building efficiency by ensuring that your staff can plan, implement, and evaluate sustainable FM projects.
- Empower your employees to reduce fuel and resource use, improve the indoor environment, and minimize your organization's environmental impact.
- Implement a world-class internal training program without a significant development investment.
- Take advantage of an unbiased candidate evaluation tool and hiring qualification.
- Enhance your organization's image by demonstrating your commitment to sustainable knowledge and practices.

▶ Turn over for 5 more valuable SFP FAQs!

6 What's included in the SFP Credential Program?

The IFMA SFP Credential Program includes everything you need to earn the SFP, including a variety of learning materials and interactive study tools to test your comprehension.

- **Electronic/printed reading materials:** Comprehensive printed or electronic reading materials provide an in-depth exploration of the three SFP focus areas in a concise, easy-to-understand format.
- **Interactive online study tools:** Interactive online study tools including quizzes, case studies, e-flashcards, progress reports and more will help you apply and retain the SFP concepts.

- **SFP final assessments:** Successful completion of the three SFP final assessments will qualify individuals for the SFP credential. An SFP application must be submitted (with fee) to IFMA to be awarded the SFP credential.



7 Are there study options for learning the SFP material?

- **Self-study program:** The self-study program combines electronic or printed study materials with interactive online study tools and the three SFP final assessments for the most flexible study plan.
- **Instructor-led courses:** Instructor-led courses combine the self-study tools and assessments with comprehensive study and discussion of all SFP topics in an online or traditional classroom format. For a complete list of courses offered by IFMA Headquarters, IFMA chapters, training affiliates, colleges and universities, visit www.ifma.org/sfp.

- **Corporate/group training:** If there are multiple training candidates within your organization interested in earning the SFP credential, IFMA offers volume discounts and specialized group reporting tools.

Save on orders of 2 or more!

Contact Beth Fasching at +1-888-590-6797 or +1-651-256-2822 for details.

8 What will it cost to become an SFP?

There are two costs associated with the SFP credential: the **SFP Credential Program training materials/course** and the **SFP Exam application fee**. For a limited time, IFMA is waiving the SFP application fee. Following your purchase of the IFMA SFP Credential Program, you will receive an email with your coupon code.

	Price*			SFP Exam Application Fee**			
Training Materials/Courses	IFMA Members	Nonmembers	+	Professional or Associate Members	Young Professional Members	Nonmembers	
Self-study: eVersion only	US\$1595	US\$1895		US\$130 \$0	US\$105	\$0	US\$210 \$0
Self-study: eVersion & hardcopy	US\$1795	US\$2095					
Instructor-led courses	Contact provider directly for pricing.						

*Plus applicable taxes and shipping fees. Prices subject to change.

**Fee is non-refundable. Fee waiver is a limited time offer.

9 How long does it take to become an SFP?

The length of time the three focus areas will take depends greatly on the person who is studying (based on experience, knowledge, reading comprehension, etc.). On average, candidates invest 25-75 hours to complete all three focus areas and earn their SFP.

Please note: Access to the online training tools and final assessments expires two years from date of purchase.

10 Do I have to recertify?

Due to the dynamic and ever-changing nature of the sustainability environment, the SFP certificate will be issued with a three-year term of validity. After this time, SFPs will be expected to demonstrate their understanding of the latest developments in sustainability through an online course and assessment.



The International Facility Management Association has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IA CET).



Ready to get started? Order online at www.ifma.org/sfp or call +1-877-866-1367 (USA/Canada) or +1-651-256-2821 (worldwide).



IFMA™

International Facility Management Association